

ARRIVAL & DEPARTURES TRANSFERS

Airport Arrival Procedure:

When travelling abroad all passengers must pass through customs and immigration. Paperwork that you will need is a current passport and the complete customs form that should be provided by the flight attendant or can be found at the entrance of the terminal. Once through immigration, passengers will pick up their luggage and proceed to customs. This procedure is quick and simple. Passengers push a button; we refer to as the “traffic light”. If the traffic light is green, passengers proceed through. If the light is red, their luggage will be inspected.

After passing through customs, you will proceed to the exit on the right sliding door that says “Groups or Pre-Arranged Transportation”

IS VERY IMPORTANT! To note that arriving passengers must proceed all the way outdoors without stopping inside the Terminals. Timeshare sales representatives within the terminals are extremely creative and persistent in their techniques, and should be avoided. Once passengers are outside the terminal, **MEXDMC Staff is attired in “White Polo” shirts and Navy pants with logo tag for ID purpose. They will meet and greet you with a sign with group logo on it. We are along the corridor in the umbrella # 4**

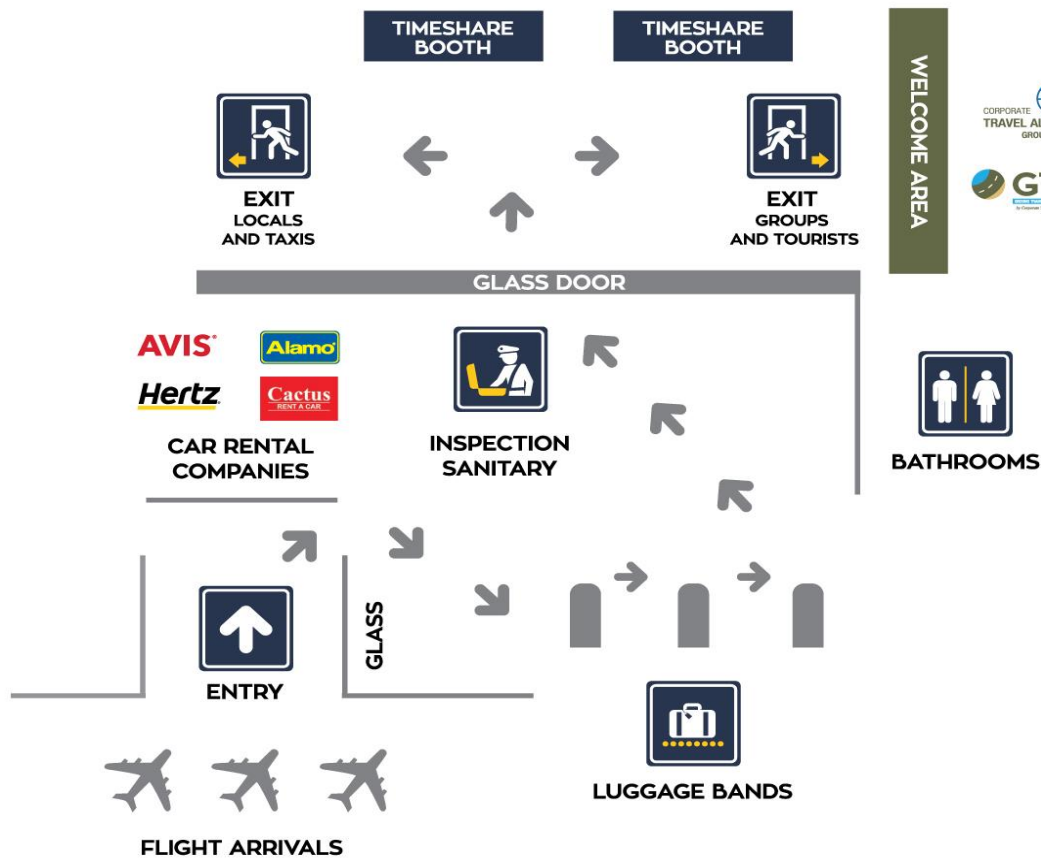
Logo of the group

Departure Procedure:

Once you have your pickup time scheduled please check out at least 15 minutes before your pickup time in order to be ready when vehicles awaits for your at Main Lobby.

Calle Cactus MZA 10 LTE 17 S/N, Colonia Magisterial, San José del Cabo BCS, Los Cabos México CP. 23405
Tel. +52 (624) 14-214-00 / USA (627) 356-4100
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